

## CALL FOR ABSTRACTS

Researchers on cashew and cashew related issues from both the public and private sectors are hereby invited to submit their abstracts of their most recent studies to be considered for presentation at the ACA Conference in Abuja and for publication as full papers in the African Cashew Alliance Website/Proceedings. The ACA Scientific Committee will review the abstracts submitted and select them for either oral or a poster presentation. The main theme for this edition of the conference is **“Strengthening Sustainable Kernel & By-Products Marketing in the African Cashew Industry”**.

### Guidelines for the submission of Abstracts

- Abstracts should be submitted **in English, French or Portuguese** via the email [researchpapers@africancashewalliance.com](mailto:researchpapers@africancashewalliance.com). After submitting your abstract, you will receive a confirmation e-mail.
- Researchers can submit their abstracts until **15 May 2022**.
- Notification of acceptance of all selected abstracts will be sent out by **15 June 2022**
- Abstracts should address **one of the thematic areas of the ACA Conference presented below**. Abstracts which are most closely aligned with the main theme and topics of the conference will be selected.
- Abstracts should be limited to a maximum of **400 words**.
- After reviewing your submitted abstract, the Scientific Committee will decide whether it is selected for an **oral presentation** or a **poster presentation** at the ACA Abuja Conference.
- Researchers whose abstracts have been selected for oral or poster presentations at the conference should submit their full papers to be reviewed by the Scientific Committee and included in the ACA Proceedings.

The deadline for the submission of full papers based on the selected abstracts is **30<sup>th</sup> November 2022**.

- The Proceedings will be published online and have two ISBN and a single DOI (Digital Object Identifier) number.

## THEMATIC AREAS

**Thematic Area 1:** Cashew Genetics & Breeding

**Thematic Area 2:** Cashew agronomy and cropping systems

**Thematic Area 3:** Cashew Quality and Post Harvest

**Thematic area 4:** Cashew Pest and Diseases

**Thematic area 5:** Cashew marketing, socio-economics, technology transfer and adoption.

**Thematic area 6:** Climate change adaptation and mitigation.

## GUIDELINES FOR ORAL PRESENTATIONS

- Oral presentations can be made in English, Spanish or French. Simultaneous interpretation will be provided during the Conference.
- Presentation time – 15 minutes
- Electronic Format – PowerPoint:
- Please use standard slide size (4:3).
- The title slide should include the following: Title of the paper, name of the author(s), institutions, countries
- The electronic version of your oral presentation should be sent in PDF format to the email address [researchpapers@africancashewalliance.com](mailto:researchpapers@africancashewalliance.com)
- Researchers whose abstracts have been selected for oral presentation at the conference should submit their full papers to be reviewed by the ACA Scientific Committee and included in the 2022 ACA Proceedings by **15<sup>th</sup> July 2022**.

## GUIDELINES FOR POSTER PRESENTATIONS

- Posters should be in English.
- Participants selected for poster presentations must come with their printed posters to the Conference.
- The required dimensions are Size – Height: 115 cm and Width: 90 cm (Maximum).
- The electronic version of your poster presentation should be sent in PDF format to the ACA by the 15<sup>th</sup> July 2022  
[researchpapers@africancashewalliance.com](mailto:researchpapers@africancashewalliance.com)
- Researchers whose abstracts have been selected for poster presentation at the conference should submit their full papers to be reviewed by the Scientific Committee and included in the ACA Proceedings.

## GUIDELINES FOR SUBMISSION OF FULL PAPERS

- Researchers whose abstracts have been selected for oral or poster presentation at the conference should submit their full papers to be reviewed by the ACA Scientific Committee and included in the ACA Proceedings.
- The official ACA Proceedings will be published and have an ISBN and a single DOI (Digital Object Identifier) number (1).
- Full papers should be submitted in English. Authors should eliminate possible grammar or spelling errors.
- To submit your full paper kindly use the word document template: Please write directly into the template or copy your finished text into it choosing 'match destination formatting'. Please use the predefined formatting styles instead of applying your individual settings. Do not change the predefined formatting settings in this document (such as paper size, orientation, margins, typeface, size, indents, spacing, headings, etc.).
- The electronic version of your full paper should be sent to the ACA by the 30th of November 2022 to [researchpapers@africancashewalliance.com](mailto:researchpapers@africancashewalliance.com)
- Paper structure: The paper should have a minimum of 5 pages and not exceeding 15 pages.
- The paper should include: Title of the paper Authors' Names listed by first letter of first name and last name – example J. Smith, Institutional Affiliation for each author in the order listed Abstract – maximum of 400 words, Full paper containing the relevant sections– max 3,000 words excluding abstract, figures, graphs and references.
- The core of your paper would normally (when applicable) contain the following sections: objectives, methodology, results, conclusions, recommendations, acknowledgement, references, appendices.
- All acronyms should be spelled out the first time they are introduced in text or references.

- If you choose to include visual material, please use 300 dpi files saved in tiff or pdf as the proceedings will be in a digital format.

## FORMAT

Word document

Single spacing on A4

A margin of 2.54 cm on all sides (1 Inch)

Times New Roman size 11

Table size 10.